



Date: Wednesday 7th June 2023

Start: 6.30pm

At: Melksham Without Parish Council, First Floor,
Melksham Community Campus, Market Place,
Melksham, SN12 6ES

Remote access via Zoom also available

To Join Zoom Meeting:

Meeting ID: 279 181 5985

Passcode: 070920

Click link below:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRlVWVU54UW1YWWE4NkNrZz09>

Melksham Neighbourhood Plan Steering Group AGENDA

1. **Welcome & Housekeeping**
2. **To note apologies**
3. **Declarations of Interests**
4. **Public Participation**
5. To approve agenda item **7a)ii)** to be held in closed session due to confidentiality (still draft plans/thoughts)
6. To agree **Minutes of Meeting** held on 3rd May 2023
7. **Programme Update**
 - a) To review current variables influencing the current programme
 - i) Confirmed dates for Local Plan Review
 - ii) Ongoing Site Assessment work
 - b) To note current progress against Programme and agree timescale for Regulation 14 consultation
8. **Plan Drafting:**

To consider and review draft Plan along with feedback received over last few weeks on proposed draft objectives, policies and priority statements and additional Local Green Space and Heritage Assets landowner engagement

Melksham Neighbourhood Plan Steering Group

**Contact for more
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Melksham Without Parish Council

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9. **Evidence documents**

- a) To approve final version of Town Centre Master Plan to enable AECOM to send to Locality for sign off
- b) To consider how to finish any outstanding items in the Design Code

10. **Finance:**

- a) To approve quotation for additional work by Place/AECOM if appropriate and latest invoices
- b) To note application for further Site Assessment Technical Support for 2023/24

11. To approve the revised **Terms of Reference** as approved by both qualifying bodies

12. To agree date and venue of **Next Meeting of Steering Group**